

REPORT ON A MEETING OF THE POLICY, DEVELOPMENT, FINANCE & STAFFING COMMITTEE HELD AT 7.00PM ON TUESDAY 1st NOVEMBER 2005 IN THE ASSEMBLY ROOMS, THORNE.

Present: Cllr. M. Holt-Taylor (Chair)

Cllrs. M.Ball, P.Best, A.Brookes, J.Cresswell, F.Dallas, I.Edwards, V.Fellowes, J.Martland, M.Oldknow, P.Richardson, R.Walker, N.Walsh, C.Williams and M.Williams.

861. APOLOGIES

There were no apologies.

862. DECLARATIONS OF INTEREST

Cllr. Cresswell declared a prejudicial interest on the staffing item as a family member is a Council employee.

RESOLVED: That these declarations be accepted and that the member would leave the room for this item.

863. MINUTES

Consideration was given to signing the minutes of the meeting held on Tuesday 20th September 2005.

RESOLVED: That the minutes be signed.

864. ACCOUNTS PAYABLE

Consideration was given to the Additional Accounts Payable to 30th September, Vouchers 187 to 191 and Accounts Payable to 31st October 2005, Vouchers 192 to 226.

RESOLVED: That the Accounts Payable be approved, provided written confirmation that the repayment of invoice 226 under the landfill credit scheme would be repaid within 2 weeks was obtained.

865. REQUEST TO PLACE ADVERTISING BOARD AT THE DELVES

Councillors considered a request from Harron Homes to place an advertising board at the Delves.

RESOLVED: That the request be declined as it would be detrimental to the amenity of the area.

866. STANDING ORDER 58

Consideration was given to Standing Order 58 in view of the confidential nature of the business about to be transacted.

RESOLVED: That Standing Order 58 be invoked to allow Councillors to consider confidential personal and financial matters.

867. STAFFING AND FINANCE WORKING GROUP

It was reported that the working group which had met twice in October wished to report as follows:

1. Revisions of Standing Orders

In addition to the new/revised standing orders recommended by the working group on 23rd June and subsequently approved by the Council it is **recommended** that the following also be approved:

- a. To acknowledge the joint authority of the Leader of the Council, the Mayor and Committee Chairs to agree and approve the agendas.
- b. In order to implement the Council's grievance and disciplinary procedures, Disciplinary Appeals committees be set up having five members each, the quorum for each Committee being three.
- c. To ensure best value by having competitive quotations up to a value of £15000 with Tenders above this.

2. Committee meetings/structure

It is **recommended** that the existing committee structure be retained but that business could be streamlined by circulating details of all planning applications received to members on a weekly basis with only those specifically requested by members being placed on the agendas.

3. Managing attendance

The Working Group studied the draft document Managing Attendance and found it to be very useful, representing current best practice and being both sympathetic to the staff member concerned yet aware of the employers need to manage attendance efficiently. It is therefore **recommended** that the Managing Attendance document be put out for staff consultation and adopted as Council policy.

RESOLVED: That the recommendations be accepted.

868. WYKE GATE ROAD RECREATION GROUND

It was reported that the Council was having difficulty agreeing financial terms with DMBC in respect of the location of the temporary Youth Club on the above ground and was therefore investigating options in respect of the base from Doncaster MBC.

RESOLVED: That the matter is to come back to the Council once the options available were known.

869. MOORENDS COMMUNITY CENTRE

Councillors heard a report outlining the work that would be required to bring the building up to standard. Outline costings had been sought from a builder.

RESOLVED: That the report be accepted and more details be brought back to the Council once costings were available.

870. MANAGING ATTENDANCE

Consideration was given to a draft documents "Managing Attendance" which had been circulated to Councillors and Staff. It was noted that the document contained current best practice and its adoption would be in the interests of both the employer and employee.

RESOLVED: That the document be adopted.

End of meeting.