

REPORT ON AN EXTRAORDINARY MEETING OF THE COUNCIL HELD AT 7.00PM ON TUESDAY 21st JUNE 2011 IN THE ASSEMBLY ROOMS, THORNE.

Present: Cllr. M. Houlbrook (Chair)

Cllrs. K.Abell, J.Blackham, B.M.Chowings, G.Derx, R.Durant, S.Durant, A.Farrand, B.Hedley, K.Redmile and A.Wilson.

1805 APOLOGIES

Apologies were declared as follows:

Cllr. A.Brookes – Work commitment

Cllr. R.Walker – Work commitment

Cllr. M.Williams - Personal

RESOLVED: That the apologies be accepted.

1806. DECLARATIONS OF INTEREST

There were no declarations of interest.

1807. INTERNAL AUDIT

Consideration was given to the Internal Auditor's letter regarding the Annual Accounts to 31st March 2011 dated 18th June 2011.

RESOLVED: That the auditors report be accepted and his recommendations implemented with immediate effect.

1808. STANDING ORDER 58

Consideration was given to invoking Standing Order 58 in view of the confidential nature of the business about to be transacted.

RESOLVED: That the implementation of Standing Order 58 be invoked.

1809. APPOINTMENT OF NEW CLERK

Councillors reviewed the Council recruitment policy and then the applications for the position were considered individually and marked for shortlisting according to the job specification and the Council's employment procedures.

RESOLVED:

- 1) That the procedure was being carried out in accordance with the Council's recruitment policy.**
- 2) That candidates 1, 2, 7, 9 and 10 be invited for interview on the afternoon of Tuesday 5th July 2011. The interviews, lasting approximately 30**

minutes would be held by a panel of five councillors and will include a verbal 10 minute presentation (with supporting notes if wished) where candidates could demonstrate what they could offer the Council and community; their visions and values followed by a question and answer session. The position offered would be permanent (with a 6 month probation period) for a minimum of 20 hours a week at the salary band LC3, subject to references and other relevant checks.

- 3) The Interview panel to comprise Cllrs. M.Houlbrook, M.Chowings, K.Redmile, R.Durant and S.Durant with Cllr. G.Derx as reserve.
- 4) That legal advice from the Council's employment solicitor be sought if appropriate together with any recruiting updates from Doncaster MBC.
- 5) That an informal meeting be held at 7.00pm on Tuesday 28th June 2011 to which all Councillors were invited to draw up a list of questions.

End of meeting.