

THORNE CEMETERY

CEMETERY REGULATIONS (with effect from 1st November 2001)

1. The Town Council may grant on the terms set out herein. The selection of any grave space shall be to the approval of the Town Council and consistent with their general plan.
2. The right to burial and other rights will be exercised in accordance with the following conditions:
 - a. any work relating to the erection or removal and re-fixing of any headstone shall be done by and at the cost of the owner of the purchased grave. All such work shall be carried out subject to the directions of the Cemetery Supervisor and the persons employed on such work must have £5 million public liability insurance cover and must use such means of protecting grass, plants, adjoining graves headstones paths and roads as is necessary All persons carrying out such works shall produce their current Health and Safety Policy. They will also be required to remove all debris from the work area on each and every occasion that work is carried out and leave the area in a satisfactory condition.
 - b. it is the responsibility of the grave owner to arrange for the removal of a memorial prior to any additional interments. The memorial must be removed from the cemetery by approved personnel.
 - c. cultivation and planting of grave spaces is allowed subject to a height limit of 45cm (18ins). The over-all area of the grave space to be not more than 2.15m (7ft) in length (measured from the rear of the plinth) and 0.9m (3ft) wide.
 - d. no grave shall be raised by turfing or any other manner above the level of the ground immediately adjoining.
 - e. the use of small kerb stones, in "natural" stone materials, not exceeding 15cm (6ins) in height and 10cm (4ins) in width and posts 20cm (8 inches) will be allowed. The overall area of the grave space to be not more than 2.15m (7ft) in length (measured from the rear of the plinth) and 0.9m (3ft) wide The kerb set is to be fitted by a memorial mason and is subject to plans being submitted and approved by the Town Council.
 - f. the maintenance of planted and kerbed areas is the responsibility of friends and relatives of the deceased. If the area is not maintained to the satisfaction of the Town Council every effort will be made to contact the next of kin with regard to making the necessary improvements, if no contact can be made then the Town Council will remove the items, where possible to store and restore the area to a grassed condition.
 - g. where the grave to be re-opened is maintained by friends and relatives of the deceased, then the Town Council does not accept any responsibility for loss or damage to the plants and kerbs disturbed.

- h. stakes of any kind, chain link and plastic fencing is not allowed. If such items are erected then the next of kin will be requested to remove the offending items. In the event of non-removal, the Town Council will remove to store. No plastic or glass items of any kind are permitted on any grave.
- i. full details and drawings of any proposed memorial (including wooden crosses) and inscription thereon must be submitted to the Town Council for approval. No memorial or inscription shall be placed in the Cemetery without the prior approval of the Town Council.

The practice of remembering persons other than those interred in the grave by inscribing a headstone or tablet is not encouraged. If permission is given for an inscription to be included remembering a close relative then it must be made clear in the inscription that the persons remains have not been placed in the said grave.

- j. all new memorials should be marked with a grave indicator.
- k. memorials, including wooden crosses not exceeding 4 foot 6 inches in height, shall be erected vertically on the outer edge of the plot at the head of the grave and shall be supported on all sections on a concrete bearer. The headstone shall not exceed 1.00m(3ft 6ins.) in height measured from the ground, nor in 3 foot in width, nor 15cm(6ins) in depth and shall be in a position approved by the Cemetery Supervisor. Memorials must be doweled to the base with non-ferrous cramps or dowels. The dowels should be a minimum of 125mm ($\frac{1}{2}$ ins) diameter and a minimum of 7.5cm (3ins) in length, with two dowels per headstone. A ground anchor system should be used, i.e. a stainless steel tube passing through the top base and foundation plinth sunk 30cm (12ins) below the ground. Every memorial must be erected to withstand a minimum pull/push force of 70kg exerted at its apex. When kerb sets are to be erected, foundations must be set in solid ground supported by bearer slabs, which stretch across the head and foot of the grave with the ends resting on the solid ground on either side of the actual grave. Some designs and/or inscriptions may be deemed to be inappropriate and the Council reserves the right to refuse permission under such circumstances. All memorial inscriptions to be in BLACK, GOLD, SILVER or LEAD. Only the grave number is permitted on the rear of plinth of the headstone. No inscriptions are permitted on the rear of the headstone itself.
- l. Young Person's area. Novelty headstones will not be permitted in the main cemetery but will be allowed, subject to approval, in the young person's area located at the north-east corner of the cemetery.
- m. headstones formed of any soft stone or other material liable to perish or headstones of zinc, iron or any other metal are not permitted. The whole of the stone must be of the best quarried materials.
- n. memorial type vases as an alternative or in addition to the headstone will be permitted with restrictions on size and type prior approval must be obtained. Such additional vases are not permitted on the "I and K Section" of the Cemetery.
- o. when in the opinion of the Town Council a memorial or vase is not maintained in good repair and proper condition, every effort will be made to contact the next of kin with regard to making good the memorial or vase. If no contact can be made then the removal or vase will be left to the discretion of the Town Council.
- p. graves and vaults in respect of which an exclusive right of burial has been granted and all

headstones and other memorials thereon must be kept tidy and in proper repair by the respective owner. The Town Council will not accept liability for the making good of memorials which collapse, or which are damaged by the fall of adjacent memorials. Any emergency work necessary in this connection will be recharged to the holder of the exclusive right.

- q. the Town Council will not accept liability for damage to any grave space or memorial or injury to any person within the Cemetery, except where such damage is directly attributable to the negligence of the Town Council or its employees.
 - r. Commemorative Seats, Trees etc. These may be allowed at the Council's discretion but the design is to be approved and an appropriate location in the Cemetery agreed. The Council accept no liability in respect of the above. As for memorials etc. repairs and maintenance are the responsibility of owner and the Council reserve the right to remove said goods should the need arise.
 - s. The Council reserves the right to remove floral tributes when they become unsightly or for any other legitimate reason. If the Council has to remove floral tributes for a reason such as the excavation of an adjacent grave, maintenance etc. then it will endeavor to place them back carefully in an appropriate position but can take no responsibility for any consequences of this or for damage to floral tributes by other users of the Cemetery.
3. The use of the Cemetery by any person is subject to the following conditions:
- a. all fees must be paid at the office not later than 2 days before the date of the burial
 - b. the Cemetery shall be open to the public from dawn to dusk or sunset (whichever is the sooner)
 - c. the Town Council reserves the right to close the Cemetery, or to limit the entry of persons thereto, at any time without notice.
 - d. memorials may only be brought into the Cemetery and work carried out in connection with the erection of memorials from 8.00 am to 4.00pm, Monday to Friday. No work outside these hours will be permitted without prior arrangement.
 - e. visitors to the Cemetery must keep to the paths except when visiting a grave. No child under 10 years of age will be allowed within the Cemetery except when accompanied by and under the care of a responsible person.
 - f. dogs will only be allowed when on the leash in the Cemetery.
 - g. the only motor vehicles allowed in the Cemetery are:
 - i. funeral cars and private cars of immediate mourners at the time of specific burials
 - ii. vehicles operated by memorial masons for the purpose of conveying materials, headstones, etc.

- iii. no other vehicles will be admitted except by the special consent of the Cemetery Supervisors. e.g. blue badge holders
 - iv. Council vehicles
- h. no cycling allowed in the Cemetery grounds
- i. the days upon which interments shall take place will be Monday to Friday excluding Bank Holidays between the hours of 9.30 am and 2.00 pm. Interments shall not be allowed at any other times except in extraordinary circumstances and by special permission of the Town Council.
- j. notice of interments must be given to the office in writing at least two clear working days before the interment in the case of earthen graves and four clear working days in the case of bricked vaults.
- k. the notice of interment shall contain a statement of the forename and surname, occupation or status, age, place of death and last residence of the person to be buried, the size of the coffin (external measurement) the day and hour of the intended burial. In the case of a pre-purchased grave, the description and depth of the grave, together with the owner's name and address, must be given, and the grant of the exclusive right of burial or the consent in writing of the owner must be produced. The section relating to infectious diseases must be completed.
- l. a certificate of disposal after registration or coroner's order must be produced at the time of the interment.
4. All memorial masons using the Cemetery must have agreed to comply with the Registration Scheme outlined in a separate document.
5. In accordance with Article 18(12) of the Local Authorities Cemeteries Order 1977, no person shall
- a. willfully create any disturbance in the Cemetery
 - b. commit any nuisance in the Cemetery
 - c. willfully interfere with any burial taking place in the Cemetery
 - d. willfully interfere with any grave, headstone or other memorial, or any flowers or plants thereon
 - e. play any game or sport in the Cemetery

In accordance with Article 18(2) of the Local Authorities Cemeteries Order 1977, no person not

being an officer or member of the Town Council or another person so authorized by or on behalf of the Town Council, shall enter or remain in the Cemetery at any hour when it is closed to the public.

Every person contravening any of the above provisions is liable on summary conviction to a fine not exceeding Level 3 on the standard scale (currently £ 1,000) and in the case of a continuing offence, to a fine not exceeding £10 for each day during which the offence continues after convictions thereof.

6. Section 1(1) of the Criminal Act 1971 provides:

"A person who without lawful excuse destroys or damages any property belonging to another, intending to destroy or damage any such property or being reckless as to whether any such property would be destroyed or damaged, shall be guilty of an offence".

Section 4(2) of the Criminal Act 1971 makes a person guilty of such an offence on conviction of indictment liable to imprisonment for a term not exceeding 10 years. For a similar offence tried summarily with the consent of the accused, the maximum penalty is six months imprisonment and/or a fine of up to £2,000.

7. The Town Council may charge such fees as it thinks proper for or in connection with burials and the erection of memorials, including inscriptions, in its Cemetery. The scale of fees must be kept available for inspection by the public at all reasonable times.

8. The Town Council reserves the right to amend the fees or regulations by resolution from time to time.

9. All communications concerning interments and memorials should be made to Thorne-Moorends Town Council, Assembly Rooms, Fieldside, Thorne DN8 4AE. (Telephone 01405 812092).

10. The Town Council must be notified of any subsequent change of address.