

Minutes of An Ordinary Meeting of the Town Council held in Coulman Pavilion, Thorne, on 11th September 2018 commencing 7.15pm

Present

Councillors M Houlbrook, Deputy Town Mayor (Chairman), Mrs S Durant, Town Mayor, C Ellis, D Knight, Mrs J Phillips, M Phillips, R Porter, R Powell.

Note: Councillor Mrs S Durant, Town Mayor had prior to the meeting requested Councillor M. Houlbrook, Deputy Town Mayor, to take the chair.

3268. APOLOGIES

Apologies for absence were received from Councillors Mrs C Blackham – holidays, J Blackham – holidays, A Brookes – holiday, A Cuttall – personal,

RESOLVED: That the apologies be noted.

3269. DECLARATIONS OF INTEREST AND DISPENSATIONS

The following interests were declared and registered: -

Councillor Mrs S Durant – Member of the Doncaster Planning Committee

Councillor M Phillips – Member – Moorends Welfare

3270. POLICE REPRESENTATION

Police representative attended the meeting, reported on current development and answered questions raised by the public.

3271. MINUTES – TOWN COUNCIL MEETING – 10TH JULY 2018

RESOLVED: That the minutes of a meeting held on 10th July 2018 be received and signed as a true record.

3272. MINUTES – STAFFING AND COMPLAINTS COMMITTEE – 3RD SEPTEMBER 2018

RESOLVED: That the minutes of a staffing & Complaints Committee, held on 3rd September 2018 be received and adopted.

3273. TOWN CLERK & RESPONSIBLE FINANCIAL OFFICER (RFO) – MR MATTHEW GLEADELL

RESOLVED: In accordance with Minute No 3 - Staffing and Complaints Committee (3rd September 2018) the appointment of Matthew Gleadell, Town Clerk, Gainsborough Town Council (Lincolnshire) as Town Clerk & RFO with effect from 8th October 2018 be confirmed.

3274 MR MATTHEW GLEADELL

Mr Matthew Gleadell was present at the meeting, introduced himself and gave a short address indicating that he welcomed the challenge of heading the town council's administration and working with town councillors in taking Thorne-Moorends forward in the future.

3275. LOCUM TOWN CLERK – MR CHRIS GEESON

Further to Minute 3273 above, it was noted that Mr Chris Geeson's engagement, as Locum Town Clerk will be concluded on 28th October 2018.

RESOLVED:

1. That Mr Chris Geeson be thanked for his services as Locum Town Clerk
2. That Mr Geeson's appreciation of the support given by the Town Mayor (Line Manager), other councillors and staff members be received and noted.

3276. S.85 LOCAL GOVERNMENT ACT 1972 – VACATION OF OFFICE BY FAILURE TO ATTEND MEETINGS

The Locum Town Clerk reported on the disqualification of Councillor Roy Turner (Moorends Ward) for failure to attend meetings within a continuous period of six calendar months

RESOLVED: That the report of the Locum Town Clerk be received and noted.

3277. CASUAL VACANCY – MOORENDS WARD

RESOLVED: Further to Minute 3276 above and pursuant to the disqualification of Councillor Roy Turner a casual vacancy was declared in the Moorends Ward and that the Doncaster Council Election officer be informed accordingly.

3278. MATTERS RAISED BY THE PUBLIC

In accordance with custom and practice questions on matters included in the agenda were invited from members of the public attending the meeting: -

1. Delves Café – future policy
2. Cemetery Extension – impact on Allotment service
3. Tree management – trees rear of Albert Street

3279. FINANCE

RESOLVED: That the report of the Locum Town Clerk on current assets and liabilities as at 31st July 2018 be received and noted.

3280. ACCOUNTS PAYABLE

RESOLVED: That the **schedules** of Accounts Payable for the months of June & July 2018 be received and noted.

3281. PLANNING APPLICATIONS

The Locum Town Clerk submitted a schedule of current planning applications. **(see attached)**

RESOLVED:

That the following observations be recorded

018/01664/FUL – Erection of two-storey side extension at 17 St Michael’s Drive – Thorne – Observations - impact on neighbouring residences (Note Councillor C Ellis reported that he had been personally lobbied on this application).

18/01746/FULM – Erection of 23 on approx. .53ha of land with associated garages and car parking (re-submission of application 15/00878/FULM refused on 4th July 2018 – Observations – object on issues involving access and egress. (Note Councillor Mark Houlbrook declared an interest in this application.)

18/0183/FUL – Erection of sporting floodlights to football pitch at Moorends Miners Welfare Ground, Grange Road, Moorends – Application by Thorne-Moorends Town council. (Councillors M Phillips and C Ellis declared their interests in this application)

3282. PLAY EQUIPMENT – MOORENDS WELFARE GROUND

RESOLVED: The report of the Locum Town Clerk on the snagging list items identified by the Project Co-ordinator, include the need to relay certain sections of the safety surface be noted.

3283. FLOODLIGHTING – MOORENDS WELFARE GROUND.

RESOLVED: That further to Minute 3281 above the report of the Locum Town Clerk relating to the pending decision on the planning application to install additional floodlighting be received and noted.

3284. RUGBY STAND – MOORENDS WELFARE GROUND

RESOLVED: That the report of the Locum Town Clerk on the progress towards the provision of a rugby stand at the Moorends Welfare Ground be received and noted.

3285. FOOTBRIDGE – OPERATIONAL PROBLEMS

RESOLVED:

1. That the report of Locum Town Clerk on the appointment of a local contractor be received and noted
2. That the revision of on call arrangements be received and noted.
3. That any calls received after 8pm in the evening be dealt with the following day.

3286. THORNE CEMETERY - EXTENSION

RESOLVED: That the report of the Locum Town Clerk on current negotiations with Doncaster Council be received and noted

3287. STANDING ORDER 1C – EXCLUSION OF PUBLIC AND PRESS

RESOLVED: That in accordance with Standing Order 1C, press and public be excluded from the remainder of the meeting due to the confidential nature of the business about to be transacted.

3288. STAFFING MATTERS – MRS LISA HALLAM - ADMINISTRATIVE ASSISTANT

The Locum Town Clerk reported on the satisfactory completion of a six months probationary period

RESOLVED:

- i. That having regard to the recommendation of the Human Resource advisor, Mrs Lisa Hallam be offered a permanent contract, with effect from 3rd September 2018, on 30 hours per week and graded SCP16.
- ii. That an acting up allowance be paid to Mrs Lisa Hallam for covering the office during the sickness absence of the Assistant Town Clerk

3289. STAFFING MATTERS – TOM WATCHORN – CEMETERY OPERATIVE

The Locum Town Clerk reported, that subject to pending examination results for English and Mathematics, on the satisfactory completion of an apprenticeship.

RESOLVED:

- i. That in accordance with established practice, Mr Tom Watchorn be offered a permanent contract and graded SCP7 effective from the date of successfully passing the required examinations.

3290. TREE MANAGEMENT – REAR OF ALBERT STREET – ADJACENT TO COULMAN RECREATION GROUND, THORNE

The Locum Town Clerk reported on representation made by residents of Albert Street relating to a request to reduce the height of mature trees. He also reported on the advice received from the Town Council's tree specialist.

RESOLVED: That the residents concerns be received, supported and that negotiations continue with the tree specialist to agree a satisfactory solution acceptable to all parties.

3291. CASSON COURT – HOUSING & CARE 21 – EASEMENT

The Locum Town Clerk report that an easement had been granted allowing the Housing Association to cross town council land in order to link the development at Casson Court to an electrical sub-station.

The Locum Town Clerk further reported that in return for agreeing to a peppercorn rent agreement had been reached with the Housing Association to tidy-up the parcel of land owned by the town council.

RESOLVED: That the report by the Locum Town Clerk be received and that the actions relating to the granting on an easement be approved.

Note: Prior to the consideration of the following business the meeting agreed to an extension of time in accordance with Standing orders.

3292. DELVES CAFÉ – VACANT TENANCY

The Locum Town Clerk reported that the property is now vacant.

RESOLVED:

1. That on the conclusion of business a site visit be conducted.
2. That on completion of the site visit it was agreed that the property required substantial renovation prior to re-letting.
3. That the former tenant be given 14 days notice to remove all her furniture and equipment
4. That the Town Clerk report further on the required renovations