



*Thorne Moorends
Town Council*

Assembly Rooms, Fieldside, Thorne, Doncaster, DN8 4AE
Tel: 01405 818015

www.thorne-moorends.gov.uk

22nd September 2022

Notice to all Town Councillors

Town Council Meeting

You are hereby summoned to attend a meeting of the Town Council to be held on Tuesday 27th September 2022 commencing at 7.00pm at the Coulman Pavilion, Thorne

**MEETING ORIGINALLY SCHEDULED FOR 13TH SEPTEMBER 2022 –
POSTPONED DUE TO DEATH OF QUEEN ELIZABETH II**

*Chris Geeson BA CPFA FSLCC
Locum Town Clerk*

AGENDA

- 1 APOLOGIES FOR ABSENCE**
To receive apologies for absence
- 2 DECLARATION OF INTERESTS AND DISPENSATIONS**
To receive interest declared that require to be registered and disclosed and consider any applications for dispensation
- 3 MINUTES**
To receive and approve the minutes of the following meeting: -
Town Council Meeting – 12th July 2022 (**attached**)
Staffing & Complaints Committee – 11th April 2022 (**to be circulated at the meeting**)
- 4 TOWN CLERK**
To welcome Laura Waude, recently appointed Town Clerk to the meeting.
- 5 MATTERS RAISED BY MEMBERS OF THE PUBLIC**
- 6 FINANCIAL REPORT (attached)**
The Locum Town Clerk will report
- 7 BURIAL SERVICES REPORT (attached)**
The Locum Town Clerk will report

8 PLANNING APPLICATIONS AND APPROVALS

To review the notice of planning application received from the Planning Authority (Doncaster Metropolitan Borough Council).

(File containing the notifications received will be available at the meeting)

9 SUB LEASE – MOORENDS RECREATION GROUND/CLUB THORNE

The Locum Town Clerk will report on the need to finalise the sub-lease and arrange for the three agreements to be signed.

10. WARD MEMBERS – GRANT

The Locum Town Clerk will report on the receipt of £6000 grant funding. **(see attached)**

11. GOVERNMENT BULLETIN – DEPT OF LEVELLING

The Locum Town Clerk will report on the receipt of regular bulletins from the Department of Levelling, Housing and Communities. **(copies available at the meeting).**

12. LICENSING – CONSULTATIONS - DONCASTER COUNCIL

The Locum Town Clerk will report on a notification from Doncaster Council relating to licensing. **(see attached)**

13. CIVILITY & RESPECT PROJECT – YLCA/SLCC

The Locum Town Clerk will the Civility and Respect pledge, a new Dignity at Work policy to replace the Bullying and Harassment policy, **((copies available at the meeting).**

14. ENERGY ISSUES – JOINT APPROACH BETWEEN THE FUTURE PLANNING AND ENVIRONMENTAL COMMITTEE

Councillor Powell has requested that this matter be tabled specifically to deal with the future planning and management of our energy budget within our built collateral.

- Whilst our tariffs may not be fixed and we will take successive hits from the increase in the price cap in the next 3 quarters, there may be a need to how we manage our building space and how we set the consumption of energy in those buildings to cut costs, drastically, but also deliver an understanding with our user groups if needs be.
- It may involve an entirely different and radical approach to energy use, but it needs investigation and decisions taken around those investigations before the end of Q3 and to justify those reasons so that we know where our budgets are going to be for Q4 and in the next financial years.

15. EXTERNAL AUDIT FOR LOCAL COUNCILS – OPTING OUT

The Locum Town Clerk will report on a notification received under the Local Audit (Smaller Authorities) Regulations 2015,

16. POLICE & CRIME PANEL REPORT - 2021/2022

The Locum Town Clerk will report that a 16-page report is available on request to the Office Manager

17. NEW WEB SITE – COMPLIANCE & TRANSPARENCY

The Locum Town Clerk and Office Manager will report on the arrangement to provide the town council with a new web site. The new site will be compliant with the current regulations relating to access requirements and Data Protection. **18.**

18. EXCLUSION OF PRESS & PUBLIC

To consider the exclusion of press and public due to the confidential nature of the remaining business to be transacted.

19 TOWN COUNCIL STAFFING & EVALUATION OF THE ADMINISTRATIVE FUNCTIONS OF THE TOWN COUNCIL

Councillor Craig Ellis, Town Mayor and Councillor Ron Powell, Chair of Staffing & Complaints Committee and Chris Geeson, Locum Town Clerk will report on the progress implementing the revised staffing structure.

20 DEBT RECOVERY

Further to item 6 above, the Locum Town Clerk will report on a review of current debts owed to the council and report on the need to establish a debt recovery policy