

REPORT OF THE MEETING OF THE COUNCIL HELD REMOTELY USING MICROSOFT TEAMS on 13<sup>th</sup> October 2020 at 7pm.

Present: Cllrs. Craig Ellis, Susan Durant, Mark Houlbrook, Janet Phillips, Amie Knott, David Knight, Joe Blackham, Carol Blackham

Also present: Matthew Gleadell (Clerk). 3 members of the public. 1 member of the press.

#### 3575. APOLOGIES

Apologies received and accepted from Cllr. Alan Cuttell, Cllr. Nicola Etherington and Cllr. Ron Powell.

**RESOLVED** to accept the apologies.

#### 3576. DECLARATIONS OF INTEREST

Cllr. Susan Durant declared that she is a member of the Doncaster Council planning committee albeit that no planning matters are on the Agenda.

#### 3575. MINUTES

**RESOLVED** to accept as a correct record the minutes of the Annual meeting held on 8<sup>th</sup> September 2020.

#### 3576. MATTERS RAISED BY THE PUBLIC

There were no matters raised by the members of the public present.

#### 3577. FINANCE REPORT

Members received a lengthy report from the Clerk in relation to Council finances.

**RESOLVED** as follows:

1. To approve the monthly payment list.
2. To note the content of the wider report.

#### 3578. INVOICES FOR GRASS CUTTING

Members noted that a contractor used by the Council had raised a number of invoices going back 7 years. Members noted the Clerks report and requested the measures are put in place to avoid contractors failing to raise invoices in the future.

**RESOLVED** to allow the invoices to be paid on the understanding that measures are now in place to avoid a similar situation arising in the future.

#### 3579. INTERNAL AUDIT

Members noted the Clerks comments in relation to the internal audit and his awareness of items needing to be addressed.

**RESOLVED** to note the Internal Audit and the Clerks response to its content.

#### 3580. CODE OF CONDUCT

Members considered the Clerks report and recommendations for updating the Councils Code of Conduct.

**RESOLVED** to include in the Town Councils Code of Conduct the Statement of Vision and Values within the DMBC Code of Conduct and add the word 'Nolan' to Page 1 of the Code in the Introduction. Also to hold a workshop with members to provide details of how the code operates and consider possible sanctions where possible is members should ever breach the code.

#### 3581. TUDWORTH ROAD LAND

Members noted the Clerks report and details of possible future uses of the land.

**RESOLVED** to retain the land at this time and not make it available for sale in response to enquiries from a number of parties wishing to purchase.

#### 3582. BANK ACCOUNT RESOLUTIONS

Members noted the Clerks report.

**RESOLVED** to remove the former Assistant Clerk (Jacqueline Cantley) from the mandates of all Council bank accounts held with Natwest, CCLA and TSB Bank Plc and for the Clerk to minute the meeting in such a way as is necessary to meet the requirements of each bank as follows:

##### **CCLA**

**RESOLVED** that Jacqueline Cantley be removed from the mandate and Matthew James Gleadell, Susan Jane Durant and Mark Stuart Houlbrook to remain.

#### 3583. TREE MANAGEMENT POLICY

Members discussed in some detail the Clerks report. Members felt that whilst safety work should be prioritised the Council should seek to adopt a form of good neighbour policy and requested details of the various works requested by property owners for non-safety work so that that can be considered and going forward all requests be considered on a case by case basis.

**RESOLVED** to seek further information on non-safety work requested and consider future requests on a case by case basis.

#### 3584. CHURCH CLOCK

Members considered the Clerks report. Members felt it important to continue to support the Church Clock.

**RESOLVED** to continue to pay for annual maintenance of the Church Clock and agree a 5 year contract in accordance with the quote obtained and referred to in the Clerks report.

#### 3585. EXCLUSION OF PRESS AND PUBLIC

Consideration was given to the implementation of Standing Order 10 a xi (Exclusion of Press and Public) in view of the confidential nature of the business about to be transacted.

**RESOLVED:** That Standing Order 10 a xi is invoked due to consideration of confidential matters

#### 3586. COMMERCIAL RENT REQUEST

Members noted and considered the Clerks report. There was sympathy for the tenant involved and understanding of their request for support due to Covid 19.

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**RESOLVED** to offer the tenant a 3 months deferred rent period with the value of the 3 months deferred rent to be spread across the rent payments for the remainder of the Lease.

#### 3587. DELVES FUNDING

Members considered the Clerks report. Members were of the view that the project needs to proceed as quickly as possible. Concerns were raised over contractors potentially using Covid to delay physical works on the site and asked the Clerk to take such measures as are necessary to guard against Covid delays within the refurbishment works.

**RESOLVED** to allow for already earmarked funds for the project to be utilised and to allow the Clerk to push the button to get the refurbishment works underway as quickly as possible.

End of meeting.