

REPORT OF THE EXTRAORDINARY MEETING OF THE COUNCIL HELD REMOTELY USING MICROSOFT TEAMS on 19th August 2020 at 7pm.

Meeting ID : https://teams.microsoft.com/join/19%3ameeting_NGM3NjU4YjAtZDJmMC00YjIwLTk3MDctNmYwMzc0MDY5Yzdh%40thread.v2/0?context=%7b%22Tid%22%3a%2244d6972e-dd40-4139-933c-7bae50d18893%22%2c%22Oid%22%3a%22eea254e5-6a58-4fe2-ad08-a0e3140d0142%22%7d

Present: Cllr. Mark Houlbrook (Chair),
Cllrs. Craig Ellis, Susan Durant, David Knight, Ron Powell, Joe Blackham, Carol Blackham, Mark Phillips, Janet Phillips, Stephen Heptinstall, Amie Knott

1 member of the public. 1 member of the press.

3555. APOLOGIES

Apologies were received from:

Cllr. T. Brooks
Cllr. A. Cuttall

RESOLVED: That the apologies be accepted.

3556. DECLARATIONS OF INTEREST AND DISPENSATIONS

There were no declarations.

3557 MINUTES

Consideration was given to signing the minutes of the Council Meeting held on Tuesday 10th March 2020.

RESOLVED: That the minutes be signed and accepted as a true record.

3558. MATTERS RAISED BY THE PUBLIC

There were no matters raised by the members of the public present.

3559. COUNCIL MEETINGS IN THE 2020/2021 CIVIC YEAR

Members gave serious thought to the way in which it will conduct its business for the remainder of the civic year with regard to Covid 19. Members took account of NALC guidance on the holding of physical meetings and took note of the checklist produced by NALC. It was noted that the Clerk has a backlog of Agenda items and is keen to make forward progress following several months of inactivity due to Covid 19. Members recognised a duty to set an example in managing Covid 19.

RESOLVED to hold an Annual General Meeting on the second Tuesday of September at 7pm and thereafter to hold monthly Council meetings on the second Tuesday of each month for the remainder of the Civic Year. All meetings to take place virtually until such time as NALC guidance changes with regard to the holding of physical meetings.

3560. END OF YEAR ACCOUNTS AND AGAR

The Clerk presented the End of Year accounts and highlighted some small amendments required before they are in a final format. The Clerk explained the content of the accounts and referred members to the Income and Expenditure summary as providing the best overall picture of the Councils financial standing.

4501

RESOLVED to adopt the End of Year accounts with the amendments confirmed by the Clerk.

The Clerk explained the AGAR documents and its function as far as audit is concerned. The Clerk detailed the content of the AGAR document and confirmed that the Internal Auditor had signed off his part with no concern. The Clerk talked members through the Governance Statements in particular question 8 for which the Clerk explained his reason for answering 'No'.

RESOLVED to approve the Accounting Statement in section 2 as presented by the Clerk and to answer YES to all questions on Section 1 of the AGAR save for question 8 for which the Clerk will provide an explanation to the external auditor.

3561. CEMETERY

Members considered the report from the Clerk and raised a number of queries regarding the issue which were duly answered by the Clerk. Members were mindful of the need to handle the situation with care and sensitivity given the nature of the site.

RESOLVED to adopt the Clerks proposed policy and approach to dealing with unauthorised Cemetery Benches.