



*Thorne Moorends
Town Council*

**Assembly Rooms, Fieldside, Thorne, Doncaster, DN8 4AE
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www.thorne-moorends.gov.uk

**MINUTES OF THE MEETING HELD ON 27th APRIL 2022 HELD AT
THE ASSEMBLY ROOMS, THORNE.**

Present Councillors Craig Ellis Town Mayor (Chairman), S Durant Deputy Town Mayor, G Ap Harri, K Fox, M Houlbrook, J Phillips, R Porter and S Sweeting.

Also, in attendance at the meeting – 2 members of the public and a reporter from the local press

3837 APOLOGIES

Apologies noted as received from the following Councillors

A Cuttall, C Blackham, J Blackham, N Etherington, M Phillips and R Powell

3838 DECLARATIONS OF INTEREST AND DISPENSATIONS

No declarations were declared

3839 GILLIAN COULTARD PLAQUE

The Town Mayor reported on a request from Hatch relating to the installing of plaque for former England Football women's captain at the Memorial Park, Thorne.

RESOLVED:

1. That after detailed consideration of the request, it was agreed that Hatch be informed that the Town Council fully support the installation of the plaque in recognition of Gilliam's Coultard's achievements.
2. That Hatch be informed that in line with Town Council policy, no events are held at the Memorial Park before 1st June and that the preferred location would be at the Coulman Road Pavilion which is regarded as the home of local football in Thorne.

3. That the unveiling event scheduled for 3rd May 2022 commencing at 8.30pm should be open for all local school children to attend.

3840 EXCLUSION OF PRESS & PUBLIC

To consider the exclusion of press and public due to the confidential nature of the remaining business to be transacted.

3843 EVALUATION OF THE ADMINISTRATIVE FUNCTIONS OF THE TOWN COUNCIL

Further to Minute 3836((5) 12th April 2022) the Locum Town Clerk reported that Mrs. Lisa Hallam, Administration Assistant had declined the offer of Office Manager and had given notice to terminate her employment with the Town Council on 13th May 2022.

The Locum Town Clerk reported that the vacancy for Office Manager had been advertised locally using the local paper's online facility. Discussions ensued as regards getting the Town Council's website working and up to date. Councillor Ap Harri indicated that he was able to assist with the website.

Further discussions ensued relating to how the administrative function would be affected having regard to the staffing situation, post 13th May 2022.

RESOLVED:

1. That the report of the Locum Town Clerk be received and that the resignation of Mrs. Lisa Hallam be noted.
2. the actions of advertising the vacancy for Office Manager be confirmed.
3. Councillor Ap Harri be thanked for offering to help getting the website operational and up to date.
4. That the evaluations from YLCA relating to the gradings of the posts of Town Clerk and RFO be awaited and that the post be advertised regionally through the White Rose Bulletin (YLCA) and nationally through the SLCC